

**WARMSFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 20<sup>TH</sup> JULY 2016**  
**AT**

**THE COMMUNITY CENTRE, KIRKTHORPE**

**92/0716. PRESENT**

Cllr Fisher (Chair), Cllr Vasey, Mills, Smith, Wilby J, Wilby G Gueli, Sanderson.

Parish Clerk-Julia Talbot

District Councillors

Cllr Dagger, Cllr Blezard

Public-1

**93/0716. APOLOGIES**

District Cllr Wassell.

**94/0716. DECLARATIONS OF INTEREST**

Declarations of interest were declared by District Cllr Blezard and Cllr Gueli on planning matters.

**95/0716.PUBLIC PARTICIPATION**

District Cllr Dagger reported on matters of concern that have been raised at previous meetings. The Shop on Kirkthorpe is to be marketed from 15<sup>th</sup> August; anyone interested in the shop should check local press after this date.

A member of the public raised concerns relating to cutting of grass verges, over hanging foliage and parking matters in the area. The clerk to send an email to the WMDC to request action on ground maintenance matters.

The neighbourhood policing team to be contact regarding the parking on Freeton Drive.

HS2 was discussed the route has changed slightly through the area, and residents within 500 metres have been informed, there is a meeting 2<sup>nd</sup> August at Crofton community Centre 12.30-8.00pm further information on the GOV.UK website. Parish Councillors requested that the Clerk contact Hs2 directly to organise an event at Kirkthorpe and report to the next meeting.

Concerns were raised regarding the road safety committee, as there is no consistency for meetings and meeting places. The District Cllrs to chase this matter.

Other matters discussed were the success of the recent Bus Rally.

Heath common access to be closed on Kirkthorpe Lane, the lock has been knocked off, bladders to be added to the entrance. The District Cllr to check progress and report to the next meeting.

WMDC are to resurface the car park at Heath, all agreed for the Parish Council to donate £200 towards the materials.

Cllr Wilby raised highway concerns regarding a recent accident in the parish. The District Cllr to report the matter to the police.

The house on the Wakefield Road is of severe disrepair. District Cllr Blezard to investigate further. Chair to send an email to raise concerns about the condition of the property.

### **96/0716. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last parish council meeting 15<sup>TH</sup> June 2016

It was proposed by Cllr Mills, seconded by Cllr Smith.

**RESOLVED-** All agreed the minutes of the meeting were a true accurate record.

### **97/0716. COMMUNITY CENTRE**

- **Finance**-Cllr Smith presented £66.00 to the clerk of the hire of the Community Centre.
- **Maintenance**-The roof guttering needs repairing again.Cllr Sanderson to investigate.
- **Storage**-Ongoing to change bar area into the Parish Council storage area
- **Youth Club**-Cllr Wilby attended the youth club and updated the meeting on concerns raised. No smoking signs to be purchased and added to the outside of the building. Supervision ratios discussed.
- **New tables & Chairs**-Consideration regarding the new table and chair for the community centre, different options considered. **All agreed to purchase five tables at the agreed cost.**
- Cllr Smith to get bin bags and paper towels for the community centre.

### **98/0716. KIRKTHORPE PLAYING FIELDS.**

To consider any action from the site inspections:-

Weekly inspections carried out, the fencing around the playground has been damaged, further discussion to find a resolution to the missing fencing, with possible funding considered.

Signage to be purchased stating NO DOGS on the playing fields. Two A4 signs to be added to the current posts.

Football team –Clerk informed the meeting that an email has been sent to inform them that they can use the pitch and carry out the agreed work, a hire agreement needs to be in place and sent to them before the pitch can be used.

### **99/0716. CLERK'S PROGRESS REPORT**

First aid course.-The recent first aid course was a success and enjoyed by everyone who attended.

Photos for the community centre- Consideration was made to add photos of the Parish both old and new to the community centre; Cllr Wilby to investigate further.

Key Contacts-Contacts details are to be added to the community centre, Cllr Sanderson, Cllr Fisher, Ann Tosta and the Parish Clerk are to be key contacts. Cllr Fisher, Chair requested a set of keys for the Community Centre.

Grounds maintenance-The clerk informed the meeting of the information relating the grounds maintenance contact with WMDC.

Kite Festival-Insurance details have been sent to John Wallis, discussed was the insurance and the cover regarding other attractions that have been invited to come to the festival every year. The clerk to check with the Parish Councils insurance to ensure we are covered and whether a risk assessment is required.

**100/0716. FINANCE**

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of £4,338.07 to be made in July 2016 to be approved.

<b><u>Cheques Authorised for Payment</u></b>	<b><u>Payee</u></b>	<b><u>Amount(incVAT)</u></b>	<b><u>VAT</u></b>
<b><u>101196</u></b>	Julia Talbot /Clerks salary	£341.18	
<b><u>101197</u></b>	Julia Talbot/expenses clerk.	£27.44	
<b><u>101198</u></b>	Yorkshire water	£44.98	
<b><u>101199</u></b>	Staples	£27.66	£3.35
<b><u>101200</u></b>	Discovery training	£198.00	£33.00
<b><u>101201</u></b>	WMDC street scene Grounds maintenance 2016/17	£2,878.37	£479.73
<b><u>101202</u></b>	Cleaner cc	£100.00	
<b><u>101205</u></b>	Donation to church	£100.00	
<b><u>101206</u></b>	HMRC	£12.00	
<b><u>Direct debit</u></b>	Electric/cc	£188.28	£6.86
<b><u>Total July</u></b>		<b>£3,917.91</b>	
<b><u>August payments</u></b>			
<b><u>1011203</u></b>	Julia Talbot /Clerks salary	<b>340.16</b>	
<b><u>1011204</u></b>	Sandra Cowan	<b>£80.00</b>	
<b><u>Total August</u></b>		<b>£420.16</b>	
<b><u>Total for July/August</u></b>		<b>£4,338.07</b>	

**Bank Reconciliation****Balances brought forward from June 2016**

Community Account	£8,903.04
Business Reserve Account	£4,797.43
<u>Other Community Account</u>	£271.14

**Total** **£13,971.61**  
**Receipts** + **0.00**

**Unpresented cheques 20/07/16** - **£92.13**  
**Total Payments in July 16** **£ £3,917.91**  
**Total Payments in August 15** **£420.16**  
**Total payments-** **£4,338.07**

**Total balance current account-£4,472.84**

**Quarterly internal controls report.**

Cllr Gueli to inspect the finance details and report to the next meeting.

**101/0716. PLANNING MATTERS**

The following Applications were discussed:-

**Pending applications**

- **15/00248/FUL-Boundary Lane (Land Off), Warmfield** – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**
- **13/00390/FUL-Ivy Cottage, Boatyard, Heath** – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **14/02452/SUB01**  
Heath House Heath Wakefield WF1 5SN  
Discharge of conditions 2, 3, 4, 5, 6, 7 and 8 as described on the decision notice of approved application 14/02452/FUL- **Decision Pending**
- **16/00230/FUL**  
Erect a detached building to form a summer house and garden store  
West Pavilion Heath Wakefield WF1 5SL-**Decision Pending**
- **16/00694/FUL/LBC-Cross Hills farm, Goosehill lane Normanton WF6-2JB**  
Erection of extensions to existing garage and conversion to habitable room(Part Retrospective) **Decision Pending**

**Applications Decisions**

- **16/01217/FUL-10,Old Hall Courtyard, Heath ,Wakefield WF1 5SL**-Single storey extension to the rear and two storey extension to side of dwelling. **Application Approved.**
- **16/01241/ LBC/16/01018/FUL-Marsh Close Heath Wakefield WF1 5SL**- Single storey extension to rear. **Application Approved**
- **16/01416/TCA-East pavilion ,Heath WF1 5SL-T1 beech to Crown lift to 3m** **Application Approved**
- **15/00191/SUB02-Pineapple inn 320 Wakefield Rd Warmfield Wf1 5TR**- Discharge of condition 5 (Boundaries, fencing)-**Application Approved.**

## **New Applications**

**16/01655/FUL-53**,Elsicker lane Warmfield, WF1 5TW-New roof and other external alterations to the existing porch to front.

## **102/0716. COUNCILLORS REPORTS**

### **Commons Liaison Committee**

Next meeting on the Tuesday 13<sup>th</sup> September 2016 2.00PM at Kirkthorpe Community Centre.

PACT meeting-Speeding concerns were raised; also a PCSO to attend the youth club on a regular basis.

The website is to be updated with all local matters relating to the Parish Council.

Road Safety Committee-The next meeting is 15<sup>th</sup> September, concerns raised in the public consultation.

## **103/0616. CORRESPONDENCE –**

Correspondence received by post and email were presented at the meeting to consider.

## **104/0716. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA**

- Repair of the road on the common, in front of the car park has not been completed. The Clerk to email highways.
- Grass cutting at the cemetery/top cemetery open is the Parish Councils responsibility. The bottom cemetery is closed and the churches responsibility.
- Parish Magazine discussed.Cllr Smith to investigate further.
- A pre planning application discussed, Chair advised that it could not be discussed with no details until the application is validated by WMDC.

## **105/0716. DATE/TIME OF NEXT MEETING**

It was confirmed that the next meeting of the Parish Council, will be held on **Wednesday 21th September 2016**, in the Community Centre, Kirkthorpe at 7.00 pm. **There is no meeting in August.**

**Meeting End:-9.35pm**