

**WARMSFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**Wednesday 17<sup>th</sup> February**  
**at**  
**THE COMMUNITY CENTRE, KIRKTHORPE**

**017/216. PRESENT**

Cllr Fisher (Chair), Cllr Vasey, Mills, Sanderson, Smith, Wilby G, Wood, Gueli.

Parish Clerk-Julia Talbot

District Councillors

Cllr Dagger, Cllr Wassell.

Police- 2

**018/216. APOLOGIES**

Cllr J Wilby, District Cllr Blezard.

Apologies were accepted by The Parish Council.

**019/216. DECLARATIONS OF INTEREST**

Declaration of interest was declared by District Cllr Wassell on planning matters.

**020/216. PUBLIC CONSULTATION**

The police attended the meeting to update the action carried out from concerns raised at the Kirkthorpe Coffee and chat meeting, Speed checks were raised by concerned residents and have been carried out in the Parish since the meeting. District Councillors, the police and Wakefield District housing all attended. Matters raised were Hs2, footpaths, a shop in Kirkthorpe. Another meeting take will take place on an evening in June.

PCSO Katie Hestler announced she will be leaving and her replacement contact for the Parish will be Amanda who introduced herself to the meeting. The Parish Council wished Katie well and thanked her for all her hard work.

Two bins have been removed /stolen from Heath, this is to be investigated further and the bins to be replaced.

**021/216. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last meeting Wednesday 20<sup>th</sup> January

**RESOLVED**-Minutes of the meeting were a true accurate record.

**022/216. COMMUNITY CENTRE**

- **Finance**-The clerk will meet with Ann Tosta to regarding bookings at the community centre, and paperwork for the new financial year.
- **Maintenance**-Issues with the water heater tripping was considered, the issue has not repeated, all agreed to leave the heater to see if it arises again.
- **Youth club**-The youth club has been very well received, with a few issues reported, concerns with the older attendees as they have pulled the Toilet off the wall. It has been repaired by the youth club. The fire door was also left slightly open and electric plugs have been left on. A checklist was proposed,

all agreed for the Clerk to contact the Well Project to raise the issues discussed. The Clerk has added fire procedure posters to the centre, and will add a checklist for all hirers of the centre.

The Youth Club has contacted the clerk to book a film afternoon in the Easter holidays. The clerk to check availability for the requested date.

- **Storage-**The youth club require secure storage for their equipment, all agreed they could use the storage cupboard in the main room, prior to this, the Parish Council would be required to purchase lockable storage for archived records. All agreed to get a key cut for the conference room to secure items until the cabinets were purchased.

**Policies for youth club-** Michelle wanted our health and safety policies and safe guarding policy both the Clerk and Cllr Fisher explained that would not be the Parish Council responsibility to provide these.

- **Cleaning of the centre-**The Cleaner has left the role this month, there were no payments due. The Clerk has seen a new cleaner and she has been on trial for two weeks prior to the meeting. She has produced an invoice and a report of cleaning carried out over the two week period. The cleaner has proposed that more hours would be required to tackle some jobs, this could be achieved slowly over time or by extra hours.

**All agreed for the new cleaner to commence cleaning on a permanent basis, to carry out extra jobs as required and invoice for the work completed.**

#### **First Aid Courses**

Cllr Gueli present information relating to first aid courses at the community centre. Consideration was made to run a family first aid course in May/June.

#### **023/216. KIRKTHORPE PLAYING FIELDS.**

Weekly inspections carried out, it was noted that the fence was in need of some repairs, ownership needs to be established prior to commencing work to repair the fence, WMDC to be contacted. The paving stones on the path require cleaning, as they are becoming slippy. Products need to be purchased to carry out the work, date to be confirmed.

#### **024/216. CLERK'S PROGRESS REPORT**

- Information relating to the VAT- YLCA has been contacted with concerns relating to the 2015/16 VAT reclaim. HMRC will be responsible for the payment as the company who replaced the roof have gone into liquidation. VAT total to date.=£2,299.32
- Grit for Parish was re ordered after last meeting to Paul Platt. No grit has been received from WMDC.
- Post Office-The invoice for the post office is usually due in January and is for £528.00.**All agreed to produce an invoice for the same amount as last year.**
- The bin situation at Heath to street scene has been reported to WMDC.

#### **025/216. FINANCE**

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments to be made in February 2016 to be approved.

<u>Cheques Authorised for Payment</u>	<u>Reference</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>
<u>101160</u>		HMRC(tax deducted)	0.40	
<u>101162</u>		Julia Talbot/Salary	335.42	
<u>101163</u>	Expenses sheet attached to sign and approve.	Julia Talbot/Expenses	75.59	
<u>101165</u>		Staples	33.33	
<u>101164</u>		John Wallis/Padlock For kings arms notice board	32.63	5.44
<u>101166</u>		Street scene. Rent of land/Kirkthorpe.	0.50	4.29
<u>101167</u>		Paylings Invoice	60.00	10.00
<u>101168</u>		Cleaner /Sandra Cowan	40.00	
<b><u>Total for February 2016</u></b>			<b>£577.87</b>	<b>£19.73</b>

Bank Reconciliation

**Balances brought forward from January 2016**

Community Account	£4,210.12
Business Reserve Account	£4,796.83
<u>Other Community Account</u>	£271.14

**Total** **£9,278.09**

**Receipts** + **£ 42.00 ( As Bank Statement)**

**Unpresented cheques** - **£492.91**

**Total Payments in February 2016 £ 577.87**

**New Total (All accounts)**

**£8,207.31**

The Precept for 2016/17 has been confirmed by WMDC as £13,260.

## **026/216. PLANNING MATTERS**

The following Applications were discussed:-

- **15/00248/FUL**-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**
- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **15/00154/FUL**-Bellamy House, Heath – Proposed Construction of Vehicular Access with Parking Facilities within Garden (Re-submission of Application No 14/00951/FUL)-**Decision Pending.**
- **15/00644/FUL**-Rose Cottage Bungalow, Heath-Proposed detached garage-**Decision Pending. Planning Committee 18/2/16 at 10am**
- **15/00360/FUL**-Highcroft Heath WF1 5SL-Demolition of the existing dwelling and erection of a replacement dwelling and associated work-**Decision pending**
  
- **14/02452/SUB01**  
Heath House Heath Wakefield WF1 5SN  
Discharge of conditions 2, 3, 4, 5, 6, 7 and 8 as described on the decision notice of approved application 14/02452/FUL- **Decision Pending**

### **Applications Decisions**

- **15/02879/FUL**  
Land to the North of Goosehill Cottage Goosehill Lane Warmfield Wakefield WF6 2JB  
Re-erection of part demolished stone cart/sheep shed- **Approved.**

### **New Applications**

- **15/02879/SUB01**  
Discharge of conditions 3 materials from the application-**15/02879/FUL**
- **16/00230/FUL**  
Erect a detached building to form a summer house and garden store  
West Pavilion Heath Wakefield WF1 5SL

## **27/216. COUNCILLORS REPORTS**

**Commons Liaison Committee** –The next meeting is Tuesday 15<sup>th</sup> March 2016 at 2.00pm at Kirkthorpe Community Centre.

**Road safety committee**- meeting is next Thursday 25<sup>th</sup> February.

Annual fair meeting took place 9<sup>th</sup> February Parish Councillors that attended updated the meeting on the details.

**PACTS Meeting**-A waiting future meeting dates to be confirmed.

**National Coal Mining Museum** –Cllr Wilby updated the meeting on latest events and exhibitions. It was noted to donate to the NCMM in the next financial year.

### **28/216. CORRESPONDENCE**

The following Items of Correspondence were reported upon:

- Wakefield Council- Local Plan/event notification
- WMDC- WERR notes
- YLCA-Sector led body for audit/further information
- WERR MONTHLY LIAISON GROUP MEETING-Meeting dates
- WCHFG-Poppy display at St peters
- npower-End of fixed term for electric for the community Centre.

### **29/216. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA**

- Litter bins at heath /removed stolen.
- Financial regulations and standing orders
- To consider dates for the first aid course

### **30/216. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council to be held on **Wednesday 16<sup>th</sup> March 2016**, at the Community Centre, Kirkthorpe at 7.00 pm.