

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Wednesday 20th January 2016

THE COMMUNITY CENTRE, KIRKTHORPE

001/116 PRESENT

Cllr Fisher (Chair), Cllr Vasey, Mills, Sanderson, Smith, J Wilby, Wood, Gueli.

Parish Clerk-Julia Talbot

District Councillors

Cllr Dagger, Cllr Wassell.

Public Present 2 +Michelle and Kerry from the Well Project (Youth Club)

002/116 APOLOGIES

Cllr G Wilby, District Cllr Blezard.

Apologies accepted by the Parish Council.

003/116 DECLARATIONS OF INTEREST

Cllr Sanderson, Cllr Smith in finance.

004/116 PUBLIC CONSULTATION

It was noted that work has started to replace the roofs on houses in Kirkthorpe.

The Flooding situation around Kirkthorpe lane /Marshall hill is being dealt with by WMDC to help solve the problem.

It was noted that the Traveller site was flooded over the Christmas period, discussed was emergency evacuation proceeds if this situation should occur again in the future.

WERR

District Councillors discussed the progress of the Wakefield Eastern relief road, with completion to be expected in Autumn 2016 if all goes to plan.

Kirkthorpe Coffee and Chat

District Cllr Wassall handed out leaflets for an event at the Community Centre, for residents to come and have a coffee and a chat on 26th January at 12.00-3.00pm, attending will be local Councillors, local neighbourhood policing team and housing officers. Parish Councillors were invited to attend the meeting, the time of the event was discussed and consideration was made to have another meeting on an evening so Parish Councillor's could attend, as many have work commitments during the day.

005/116. MINUTES OF THE LAST MEETING.

To consider the minutes of the last meeting 18th November 2015

It was proposed by Cllr Sanderson, seconded by Cllr Wood.

RESOLVED-Minutes of the meeting were a true accurate record.

006/116 COMMUNITY CENTRE

The roof on the Community Centre has now been fixed, winter protection of the centre was considered, and all agreed that the pipe work was protected under the centre.

It was noted that the grit for the community centre has not been received, the clerk to contact WMDC regarding this matter.

The well Project attended the meeting to discuss the plans for a youth club in the Community Centre. The date the youth club will commence is Friday 5th February the Well project that will be running the youth club will be advertising in the area prior to this date.

All details of the Youth Club were agreed by all and the Clerk to send all paperwork out to be agreed and signed.

Two sets of keys to be cut for the Youth club/Well Project.

All agreed that the payment and booking system needs to be reviewed for the new financial year.

007/116 KIRKTHORPE PLAYING FIELDS.

To consider any action from the site inspections-Nothing to report.

008/116. CLERK'S PROGRESS REPORT

- First aid Training.
The clerk updated the Parish Council on the research relating to First aid training in the Community Centre. The Parish Council hope to run some essential first aid training in May/June at the community centre. Consideration was made regarding the quotes for training offered, further research prior to making a decision on a company to run the training.
- Grounds Maintenance
The invoice for the present year has been received from streetscene, including the rebate. As this invoice is earlier than last year, there will be two in this financial year.

009/116. FINANCE

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of £3,249.92 to be made in January 2016 to be approved. The budget for the forth coming year was discussed and approved.

<u>Cheques Authorised for Payment</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>
<u>101150</u>	WMDC/Grounds Maintenance	£2,104.79	£420.96
<u>101151</u>	RMS consultancy/Broadband costs	£405.80	
<u>101152</u>	Npower/Electric/ cc	£149.19	£7.10
<u>101153</u>	Yorkshire Water /cc	£39.84	
<u>101154</u>	R.Sanderson/cc roof	£48.23	£8.01

	repairs		
<u>101155</u>	M.Burnett/Cleaning Invoice-December 15	£80.00	
<u>101156</u>	Julia Talbot/Clerk salary	£334.42	
<u>101157</u>	Julia Talbot/Expenses-Dec/Jan	£73.65	
<u>101158</u>	HMRC Nov,Dec,Jan	£1.00	
<u>101159</u>	V.Smith Community Centre items	£13.00	
<u>Total for January</u>		£3,249.92	£436.07

Bank Reconciliation

Balances brought forward from December 2015

Community Account	£7,420.20
Business Reserve Account	£ 4,796.83
Community Centre Account	£ 271.14
Total	£12,488.17
<u>Receipts</u>	+ 0.00
Total	£12,488.17

<u>Unpresented cheques 20/1/16</u>	- £74.11
<u>Total Payments in January 16</u>	£ 3,236.92

Total remaining **£9,177.14**

The clerk raised the importance of internal controls.

010/116. PLANNING MATTERS

The following Applications were discussed:-

- **15/00248/FUL-Boundary Lane (Land Off), Warmfield** – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**
- **13/00390/FUL-Ivy Cottage, Boatyard, Heath** – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **15/00154/FUL-Bellamy House, Heath** – Proposed Construction of Vehicular Access with Parking Facilities within Garden (Re-submission of Application No 14/00951/FUL)-**Decision Pending.**
- **15/00644/FUL-Rose Cottage Bungalow, Heath**-Proposed detached garage-**Decision Pending**

- **15/00360/FUL**-Highcroft Heath WF1 5SL-Demolition of the existing dwelling and erection of a replacement dwelling and associated work **Decision pending**
- **14/02452/SUB01**
Heath House Heath Wakefield WF1 5SN
Discharge of conditions 2, 3, 4, 5, 6, 7 and 8 as described on the decision notice of approved application 14/02452/FUL- **Decision Pending**

Planning Application decisions

- **12/00301/SUB01**-‘Kings Arms’ PH, Heath – Discharge of Condition 2 (Electric Lantern Conversion) from Application No 12/00301/LBA.
Conditions Discharged.
- **15/01796/FUL**
Lynfold Farm Warmfield Wakefield WF1 5TP
Application for stables and the equestrian use of land and buildings (part retrospective) – **Application Approved.**
- **15/02393/FUL**
9, Goosehill Lane Normanton WF6 2JB
Conversion of loft space into habitable rooms with dormer windows to front and rear and other external alterations.-**Application Approved**
- **15/02647/TCA**
Dower House, Heath Wakefield WF1 5SL
Removal of 2 scotches pines, in close proximity to the house.-
Application Refused
- **15/02663/TCA**
The Old Sunday school, Half Moon Lane, Kirkthorpe WF1 5SY.
T1-Sycamore-Crown lift over garage
T2-Species unknown covered in ivy-Fell
The above tree work will improve safety, prevent or abate any nuisance and protect property from potential tree damage. **Application Approved**

New applications

- **15/02688/LBC**
Grooms Cottage 3 Old Hall Courtyard Heath Wakefield WF1 5SL
New boiler installation, relocated gas meter, reconfigured
Bathroom/landing layout
to first floor. **Application Approved 5/1/16**
- **15/02879/FUL**
Land to the North of Goosehill Cottage Goosehill Lane Warmfield Wakefield WF6 2JB
Re-erection of part demolished stone cart/sheep shed. **Awaiting Decision**
- **15/02918/TPO**
Old School House Heath Wakefield WF1 5SL
T1 Cherry to remove. **Application Approved 18/1/15**

011/116. COUNCILLORS REPORTS

Commons Liaison Committee

The next meeting is Tuesday 15th March 2016 at 2.00pm at Kirkthorpe Community Centre. Items on the agenda were discussed, the logs that have been located on the common and in front of the Manor house to deter unauthorised access from vehicles.

The hay cutting licence at Warmfield was discussed, all agreed not to commence with the purchase to manage the cutting from WMDC.

012/116. CORRESPONDENCE – The following Items of Correspondence were reported upon:

- Countryside admin- Agenda of for the meeting 01/12/15/Commons liaison meeting.
- WMDC Planning- In relation to two planning concerns rose at the meeting.
- Countryside admin- Annual fair meeting 9/2/16 at 2.00pm(to be confirmed)
- YLCA admin- Changes to the External Audit Regime: Important information for all Councils and Parish Meetings-**Members agreed to not opt out of the new external process.**
- YLCA admin- YLCA Membership subscription fees, 2016/2017
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013/116.NOTICE BOARDS

All received the e mail of the signage to be added to the new notice board.

014/116.BUDGET

The budget figures were presented to the Parish Council for consideration. It was noted that there would be increased costs relating to the youth club, with this in mind. **The Councillors made a resolution to increase the Precept for 2016/17 by 2% increasing the request to WMDC to £13,260.00**

015/116. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA

- Post Office invoice
- Cleaning of the Community Centre.

016/116. DATE/TIME OF NEXT MEETING

It was confirmed that the next meeting of the Parish Council, will be held on **Wednesday 17th February 2015**, in the Community Centre, Kirkthorpe at 7.00 pm.