

**MINUTES OF THE PARISH COUNCIL MEETING, HELD ON
25 MARCH 2015, IN THE COMMUNITY CENTRE, KIRKTHORPE**

1. PRESENT

Cllr Fisher, in the Chair; Cllrs Gueli, Mills, Sanderson, Vasey, Wilby G, Wilby J, Wood, the Acting Clerk, the new Clerk & 2 Parishioners.

District Cllr Dagger.

2. APOLOGIES

Apologies were received from Cllr Smith, who had a previous commitment, and from District Cllrs Blezard & Wassell.

3. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. PUBLIC CONSULTATION

Colin Aylward was in attendance, and pointed out that the wrong date for the forthcoming Classic Car Rally on Heath Common had been announced. He confirmed that the correct date for this event is **26 April 2015**.

District Cllr Dagger confirmed that the contract for the construction of the Wakefield eastern Relief Road (WERR) has now been signed. Work will commence in the near future and will take 18 months to complete. A Liaison Committee, with Parish Council representation, will be set up.

It was confirmed that at the last count there were 27 horses and 3 foals grazing on Heath Common.

Cllr Dagger also stated that the delay in determining the planning Application at Ivy Cottage, Boatyard, Heath was being caused by a legal delay in finalising the related Section 106 Agreement.

5. MINUTES OF THE LAST MEETING

To consider approving and signing the Minutes of the last meeting, held on 18 February 2015.

It was proposed by Cllr Sanderson and seconded by Cllr J Wilby and **Resolved** that the Minutes of 18 February are a true record.

6. COMMUNITY CENTRE

To consider the impending works on the Community Centre roof.

The Clerk confirmed that the work on repairing the Community Centre roof was scheduled to start on 18 May 2015, and that the Contractor, following the 12 months warranty period, has agreed to carry out subsequent inspections at regular intervals.

It was agreed that the Contractor be asked to treat the bargeboards etc with anti-vandal paint, following completion of the work.

7. KIRKTHORPE PLAYING FIELDS

To consider any action from the site inspections.

Arrangements were made to obtain materials, and subsequently carry out the necessary repairs to the fence surrounding the Children's Play Area.

8. CLERK'S PROGRESS REPORT

The Clerk reported on a number of issues, as follows:

- No response has been received from the Community Payback Scheme in relation to our suggestion for an appropriate work programme.
- A letter has been sent to METRO regarding the need for a litter bin at the bus shelter in Kirkthorpe. A holding reply has been received.
- A response has been received from WMDC Planning Services with regard to our complaint about the delay in determining Planning Applications for local Traveller's Sites. However, promised dates for presentation to the Planning Committee have not been met, and the Clerk agreed to follow up this issue.
- An Email has been received from WMDC Highways confirming the fact that the overgrown hedges on the A655 at Warmfield will be cut back imminently.
- The Chair will look into a request from YLCA for any local images which may be suitable for inclusion in it's Annual Review for 2014/15.

9. FINANCE

To consider Account Balances & Authorisation of Cheques for Payment.

Account Balances @ 27 February 2015

Community Account	£13,206.72
Business Reserve Account	<u>£ 4,794.44</u>
Total	£18,001.16

Cheques Authorised for Payment

101077 npower – Electricity Bill (Already Paid)	£ 284.16
101078 WMDC – Grounds Maintenance Charges	£ 2,750.42
101079 Julia Talbot – Salary – March 2015	£ 312.22
101080 J Wallis – Salary – March 2015	£ 201.82
101081 HMRC – Tax Bill (J Talbot & J Wallis)	£ 157.60
101082 J Wallis – Expenses – March 2015	£ 33.75

NB Yorkshire Water – In Credit by £33.79.

10. PLANNING MATTERS

The following Applications were discussed:

Pineapple Farm, Marshall Hill, Warmfield – (12/00977/FUL)

Variation of Condition 1 (Temporary Permission) & Condition 2 (Restoration of Land) – Construction of 2 No Amenity Buildings.

Decision Pending (Clerk to check Committee Date)

Boundary Lane (Land Off), Warmfield – (15/00248/FUL)

Application to vary Conditions 1, 2 & 3 (Objection Letter sent 04/03/15)

Decision Pending

Ivy Cottage, Boatyard, Heath

Temporary CoU of Land to 4 No Traveller's Pitches, Construction of Dayroom/Utility Block Etc.

Decision Pending

Warmfield Lane/Warmfield – (13/03500/FUL)

Construction of 2 No Fishing Ponds, New Access & Car Parking Etc.

Decision Pending

'Kings Arms', Heath – (12/00301/SUB01)

Discharge of Condition 2 (Electric Lantern Conversion) from Application No 12/00301/LBA.

Decision Pending

Pineapple Inn, 320 Wakefield Road, Warmfield – (15/00191/FUL)

CoU of Public House to Dwelling House.

Application Approved

Heath House, Heath – (14/02452/FUL & 14/02453/LBC)

Conversion of Dwelling House to 5 No Apartments.

Application Approved

NEW APPLICATIONS

Bellamy House, Heath – (15/00154/FUL)

Proposed Construction of Vehicular Access with parking facilities within Garden (Re-submission of Application No 14/00951/FUL.

(Clerk to submit Letter of Objection to WMDC Planning Services)

Cross Hill Farm, Goosehill Lane, Warmfield – (15/00507/LBC)

Formation of new Vehicular Access, removal of existing fence, construction of stone Boundary Wall, formation of 2 No Parking Spaces & vehicular turning spaces. (Re-submission of Application No 14/02329/FUL.

Land at Croft Head Lane, Warmfield – (15/00367/FUL)

Erection of 2 No Apartments.

Rose Cottage Bungalow, Heath – (15/00644/FUL)

Proposed Detached Garage, (Clerk to raise Green Belt & Conservation Area Issues)

11. COUNCILLOR'S REPORTS

The following reports were made.

- **Commons Liaison Committee** – The last meeting was held on 10/03/15. The pre-meetings to discuss the Heath Common Fair & the Vintage Bus Rally have now been held and appropriate comments made. It is proposed to use the Heath Common Car Park as one of the Park & Ride sites in conjunction with the stage of the Tour de Yorkshire which starts in Wakefield. Details of the proposed exchange of land associated with the construction of the forthcoming Wakefield Eastern Relief Road, as it affects Heath Common, were tabled. The next meeting is scheduled for 16/06/15.
- **PACTS Meeting** – The last meeting was held on 13/03/15, and a number of local burglaries & thefts were reported. There has also been some minor damage to WDH houses in Kirkthorpe. Proposed reductions in PCs & PCSOs allocated to the area were noted.
- **PC Website** – It was agreed to highlight the correct date for the forthcoming Classic Car Rally on Heath Common on the Website.

12. CORRESPONDENCE

To consider Correspondence received since the last meeting. Mostly copied by Email.

- YLCA – Delegation of Planning Decisions to Clerk
- Local Government News – Newsletter
- SLCC – Bulletin
- The National Plant Monitoring Scheme
- BT – Adopt a Kiosk Scheme – Refer to Heath Residents
- YLCA – White Rose Update
- WMDC – Withdrawn Footpath Order
- Lindsey Wynn – Dog Fouling in Warmfield – The Clerk to action

13. WAKEFIELD KITE FESTIVAL

This Event has now been fixed for 27 September 2015 on Heath Common. It will be organised by Heath Residents Association, with support and Sponsorship from the Parish Council

14. ADDITIONAL MATTERS/ITEMS FOR NEXT AGENDA

The following issues were raised:

- The National and Local Elections are to be held on 7 May 2015, and the Community Centre in Kirkthorpe is to be used as the Parish Polling Station.
- Cllr Mills reported on complaints from the tenants in the West Pavilion at Heath about the condition of this listed building. The Clerk to refer the matter to the WMDC Conservation Officer.
- Cllrs Vasey & Gueli expressed concern over the state of the wall and footway in Kirkthorpe Lane where it leaves Heath Village. The Clerk to report the matter to WMDC Highways.

15. DATE/TIME OF THE NEXT MEETING

It was confirmed that the next meeting of the Parish Council, which will include the Annual Parish Meeting, will be held on **Wednesday 15 April 2015**, in the Community Centre, Kirkthorpe at 7.00 pm.