

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 24th JUNE 2020
VIA ZOOM
7.00pm

61/06/20. PRESENT

Present:-Cllrs Fisher (Chair), Vasey, Gueli, Wood, Wallis and Sanderson.
Parish Clerk:-Tracy Johnson

62/06/20. APOLOGIES.

Cllrs Smith, Wilby J, Wilby G, District Cllrs Dagger and Blezard
Apologies accepted by the Parish Council.

63/06/20.DECLARATIONS OF INTEREST.

None.

64/06/20.PUBLIC PARTICIPATION.

None.

65/06/20.MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 20th May 2020.
IT WAS RESOLVED- the minutes of the meeting were a true and accurate record and duly signed by Cllr Fisher. They were proposed by Cllr Sanderson and seconded by Cllr Wood.

66/06/20.ONGOING MATTERS.

a. To consider the Covid 19 situation within the Parish. It was noted that restrictions are now starting to be lifted with the reopening of pubs, hair salons etc on 4th July. Shielding will start to be lifted from 1st August. The 2 metre rule still applies where possible, but if not possible 1 metre plus applies with face covering. Food parcels from Wakefield Council will come to an end at the end of July. Cllr Fisher has been keeping in touch with some residents via phone calls. The shop has been doing fish and chip runs. There have been a few negative comments on social media but in general everything else within the community has been OK. The Plough will be opening on 4th July with the Kings Arms shortly afterwards. The Church will be limited from beginning of July.

b. To consider New Website. Cllr Sanderson has been looking into the cost of rebuilding a different hosting system. The cost of this would be approximately £1,500 plus hosting costs of approximately £400. It was resolved that as the cost was over £1,000 the Clerk should obtain 2 other quotes for this. She will look at Walton Parish Council's website and speak to Elaine and Diane Brown.

c. To consider the email regarding Crossley Street, building works being carried out. The Clerk has received an email from District Cllr Blezard to say that Enforcement are aware of this situation and have been in touch with the owners.

67/06/20.KIRKTHORPE PLAYING FIELDS.

To consider weekly inspections and agree any action required in respect of the playing fields. It was noted that the ramp and fire exit steps have been rubbed down and repainted by the handy man.

68/06/20.FINANCE

a. To consider the Account Balances & Authorisation of Cheques for June. The Clerk will ask Cllr Vasey and Smith to sign the cheques.

Warmfield Cum Heath Parish Council Payment Schedule June 2020

Payments to be approved	Payee	Cqno.	Amount	VAT
Clerks Salary	T.Johnson	541	£435.43	
Clerks Expenses	T.Johnson	542	£51.11	2.40
PAYE	HMRC	543	£4.40	
Cleaner	S.Cowan	544	£100.00	
Repairs to CC	S.Cowan	545	£150.00	
AGAR Webinar	YLCA	546	£18.75	
Total			£759.69	

Bank Reconciliation	
Opening Balance	£13,147.62
Total Receipts	£721.43
Total Payments	£1,144.71
Closing Balance	£12,724.34

Account Balances	
Community Account	£12,724.34
Savings Account	£4,820.94
Total	£17,545.28

Invoices have also been received from WMDC for grounds maintenance. It was resolved that the Clerk would get in touch with WMDC to query these before payment to see what period they were for and if the right amount of cuts had been carried out. The Clerk will create a spreadsheet for Cllrs for the next meeting with the grounds maintenance information on and will also look at the contract to make sure that the right work is being carried out.

b. To receive an update on Online banking. The Clerk has been in touch with the bank and the signatories would need to authorise this. The Clerk will get in touch with the bank and see if there is a form for the signatories to sign or if they can call and do this over the phone as all signatories are shielding at this time and won't be able to go into the bank to sign at this moment in time. It was agreed that the Clerk could be put on the Online Banking system to request payments but that either Cllr Vasey or Cllr Smith would also need to authorise payments to be made.

c. To consider the AGAR for signature. The AGAR form needs to be signed by the Chairman and sent to PKF Littlejohn before 31st July. It was resolved that the Clerk would fill out this

form and drop off at Cllr Fisher's before the next Zoom meeting. This would then be signed by Cllr Fisher at the Zoom meeting and the Clerk would then pick up and send to PKF Littlejohn before the deadline of 31st July.

69/06/20.PLANNING MATTERS

New Planning Applications.

- **20/00412/FUL – Builders Yard, Land Adjacent Former Pineapple PH, Wakefield Road, Warmfield** – Construction of single storey dwelling including removal of existing buildings and cessation of use of land as builders yard including associated landscaping, surfacing and works. **Awaiting decision.** It was resolved that the Clerk would get in touch with the case officer John Holmes to see if we were still able to comment on this application.
- **20/01005/LBC – Priest's House, Heath, Wakefield, WF1 5SN** – Replacement of failing staircase. Case Officer: Adam Hirst, ahirst@wakefield.gov.uk. **Comments by 21st July 2020.**

Planning Decisions

The following planning decisions were discussed.

- **20/00703/FUL – Welbeck Landfill Site, Boundary Lane, Normanton** – Temporary Use of Existing Engineered Pad as a Soil Treatment Facility to Produce Landfill Restoration Soils. Case Officer: Ian Garratt. Grid reference E: 436440 N: 422200. Comments Required by 20th May 2020. **Awaiting Decision.**
- **19/01991/FUL – 76A Crossley Street, New Sharlston, Wakefield, WF4 1BQ** – Infilling of former railway cutting in order to raise levels to facilitate change of use to pasture land. **Application Approved.**

70/06/20.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

- None.

71/06/20. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- None.

72/06/20.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

To Consider/Note: The Correspondence received since last meeting sent by email.

73/06/20.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA

It was noted that the signs for Warmfield, Heath and Heath to Kirkthorpe are not very clear. It was resolved that the Clerk would get in touch with Highways to see if these can be replaced with new signs.

The pavements and gutters between Kirkthorpe and Heath are full of litter and debris. This has been reported to Wakefield Council. It was resolved that the Clerk would follow this up with Wakefield Council.

It was noted that there was a Camper Van which has been parked on Green Lane opposite the Church on 3 to 4 occasions. Each time it is parked for days at a time. It was resolved that Cllr Vasey would try to find out who this land belonged to and then the Clerk would follow this up with the land owner.

It was noted that the Community Centre is still being cleaned even though it is not open. The Clerk said this was to keep everything clean and hygienic for when it opens.

It was noted that there are lots of comings and goings at Pineapple Farm on Marshall Hill. The Clerk informed the Cllrs that she had received an email to say that the Environment Agency are looking into this matter.

It was noted that some of the litter bins are missing. The Clerk said that she had emailed to ask for these bins to be reinstated. It was resolved that bigger bins were needed as the ones which were in place were quite often full.

It was noted that the phone box in Heath was dirty. Some Ivy had been pulled off and had left dirty marks. It was resolved that the Clerk would get in touch with BT to see if this could be cleaned and maybe repainted. She would also check with the planning department to see if this was listed and who was responsible for its maintenance as it was in a conservation area.

It was noted that no Comms Liaison meetings were being held at this time as Countryside do not have access to Zoom.

It was mentioned that 80 tonne of aggregate was being delivered to the car park at Heath by Wakefield Council. This is for resurfacing and filling in pot holes. The Council do not have the funds for this to be spread but if anyone would like to use some for filling in pot holes or resurfacing they are welcome to take some.

74/06/20. DATE/TIME OF NEXT MEETING

It was resolved that the next meeting of the Parish Council would be held on **Wednesday 15th July 2020** at 7.00pm via Zoom.

The meeting closed at 8.30pm.