

WARMFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 18th SEPTEMBER 2019
AT
THE COMMUNITY CENTRE, KIRKTHORPE
7.00pm

52/09/19. PRESENT

Present:-Cllrs Wilby J (Acting Chair), Vasey, Smith, Wood, Wallis, Sanderson and Wilby G.
Parish Clerk:-Tracy Johnson
District Cllrs Dagger
4 Members of the Public
2 Members of West Yorkshire Police

53/09/19.APOLOGIES.

Cllr Fisher (Chair), Cllr Gueli, District Cllr Wassell and District Cllr Blezard.
Apologies accepted by the Parish Council.

54/09/19.DECLARATIONS OF INTEREST.

Cllr Sanderson – Parish Magazine.

55/09/19.PUBLIC PARTICIPATION.

Sergeant Simon Stones from West Yorkshire Police gave us some information of his team who cover our area, Ward 10. He said he is happy to come to the meetings when he can and his rota allows. He has 3 teams who look after the Wakefield area and this now includes an Off Road Bike Team which he heads up. He gave us some information and statistics for the last 12 months for our area.

It was discussed about the man living in a tent on Warmfield Common. Cllr Dagger said that all relevant agencies are working together to try and offer this gentleman alternative accommodation but at the moment he is refusing it. They are all working together to try and solve the situation. There are no byelaws to have him removed. There are byelaws for Heath Common but not for the other commons. Cllr Dagger is going to look into this and see why there are no byelaws for other commons and only byelaws for Heath Common.

Sergeant Stones mentioned that there are 2 officers and 2 speed devices which they are going to use on a rolling process in different areas to try and reduce speeding and further details of the areas will be posted on social media. It was mentioned that a lot of people cut through Kirkthorpe sometimes at high speed to avoid the main flow of traffic going into Wakefield.

It was discussed about the Parish Magazine. There is a shortfall of approx £250 and only 8-9 advertisers at the moment. It only costs £60 for an advert for a full year and it would be good if more people could advertise in the magazine. The cost of the magazine to buy is only 60p. Cllr Dagger mentioned that they might be able to get funding for the magazine and a member of the committee for the church is to send Cllr Dagger an email for further details of this. The church is going to have a stall at the Kite Festival later this month and a Harvest Supper on 15th and 16th October and there is also a concert being held in December with Jack Edwards and a Brass Band.

Cllr Dagger confirmed that the car park at Heath has now been resurfaced. Also the Builders Yard on Pineapple has been approved and has a certificate of lawful use. Cllr Dagger has sent the Clerk an email with details of the urban trees to be planted in rural areas which the Clerk will follow up on. Cllr Dagger said that Cllr Blezard has confirmed that the water running down Marshall Hill is not foul water.

56/09/19.MINUTES OF THE LAST MEETING.

To consider the minutes of the last Parish Council meeting on Wednesday 31st July 2019. **IT WAS RESOLVED-** the minutes of the meeting were a true accurate record and duly signed by the Cllr Wilby J. They were proposed by Cllr Sanderson and seconded by Cllr Vasey.

57/09/19.COMMUNITY CENTRE.

- a.-To receive an update on the questionnaire for residents relating to the proposed new Community Centre. It was decided that this would be discussed again in January. The Clerk confirmed that she had spoke to Carl Mills and he is still happy to head up the committee for this project. The Clerk will invite Carl Mills to the meeting in January to discuss this.
- b-To consider the repair of the Community Centre outside light. The Clerk confirmed that this work has now been carried out and the new lights are now up. They are on a dawn to dusk sensor. The Clerk is to dispose of the old lights.
- c-To consider the repair of the Community Centre new lock. The Clerk needs to let Wakefield Council Grounds Maintenance and anyone who uses the Community Centre the combination number for the new lock before putting this on the gate.
- d- To consider the repair of the Community Centre door. The Clerk mentioned that the Community Centre door is difficult to close. It looks like someone has tried to break in sometime in the past and the door doesn't meet fully. The Clerk is to get a quote for the door fixing and if it can't be fixed to get a quote for a new door. If a new door needs to be got The Clerk will also get a quote to replace the Fire Door.

58/09/19.KIRKTHORPE PLAYING FIELDS.

1.To consider weekly inspections and agree any action required in respect of the playing fields. Nothing to report. It was discussed about dogs being on the playing fields and some of the children were frightened of going on the playing fields because of this. Also the matter of dogs fouling on the field and this being harmful to the children. The Clerk is to get 3 to 4 signs to say no dogs/horses/golf on the field. It was noted that the Council might be able to provide these signs.

59/09/19.TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING MATTERS AND AGREE ACTION WHERE NECESSARY.

- a.To consider the Parish Magazine. It was discussed whether the Parish Council could help out with the shortfall for the Parish Magazine. It was noted that this is where we advertise our minutes of our meetings. It was discussed that things need to change for the future and be more proactive. Cllrs are to think of any ideas for the next meeting. It was agreed that we should support them and pay the shortfall of £250 plus the £100 we normally pay to buy them some time for this year and The Clerk will let them know and prepare a cheque for this for the next meeting.
- b. To receive information on the repair of stocks. Cllr Vasey advised that the wood for this is still drying out.

- c. To receive information on the purchase and location of a defibrillator. The Clerk provided some paperwork she had obtained with quotes for these and it was agreed that she would forward the email with these costs to Cllrs and find out if the costs included VAT. It would then be discussed again at the next meeting.
- d. To receive information about The Children's air ambulance clothes bank. The Clerk said she has received an email to see if we would be willing to have a clothes bank on site. It was noted that there was one at Normanton and that we didn't feel there would be enough people in the community to fill one with one being so close at Normanton. The Clerk is to email back to let them know.
- e. To consider the relocation of the notice board at the Kings Arms. The clerk explained that the site where this is located belongs to Yorkshire Water. She has spoken to the landlady at the Kings Arms who is happy for this to be relocated. The Clerk is to speak to a joiner to see if this can be relocated.
- f. To consider the invoices from WMDC for The Fold and The Churchyard. The Clerk explained that she has received invoices from WMDC for the above. There is some confusion as to why we have been invoiced for The Fold and if they should have invoiced us for the Logged Areas instead which appear on the list. The Clerk is to speak to Sarah Davies who she has already had a meeting with for clarity on this. She is also to speak to the Church to see how many cuts they have had and look for the file with the contracts in from WMDC.
- g. To consider the quotes for the Speed Reduction Scheme. The Clerk has received quotes for various different speed reductions schemes. These are quite expensive and it was decided that we would look at this again later in January when we see how things go with the Police speed checks.
- h. To consider the YLCA Wakefield Branch presentation on 17th October 2019. The Clerk is to get clarification of what this is and then see if anyone would be interested in attending.
- i. To consider the Disciplinary and Grievance Arrangements revised August 2019. The Clerk said she had an email regarding this and was asked to put on the agenda. She has since had another email to say that further changes are being made and it should be discussed after these further changes have been made. It was agreed that this should be discussed at the next meeting.
- j. To consider the BT phone box removal. It was noted that there might be quite a few people wanting to use these. The Clerk is to look for an email which has previously been sent about this and respond to this email. The Clerk is also to find out if this is just the phone box at Kirkthorpe or the one at Heath too.
- k. To consider the Open Country's Nature Force Group work parties – available for Parish Council projects. It was noted that Dave Mee would be a good person to talk to about this and it was agreed that we would discuss this further at the next meeting.
- l. To consider the email regarding camping on Warmfield Common. This was already discussed in the Public Participation part of the meeting. Cllr Dagger confirmed that all relevant parties are working together to try and find this gentleman alternative accommodation.

60/09/19.FINANCE

- a. To consider the Account Balances & Authorisation of Cheques for September. Cllr Vasey and Cllr Smith signed the cheques.
- b. To consider the internal audit carried out on 14th May. It was resolved that the recommendations should be discussed at the meeting in January.

**Warmfield Cum Heath Parish Council
September Payment Schedule**

Payments to be approved	Payee	Cqno.	Amount	VAT
Re-charge 2019 Parish Elections	Wakefield Council	476	£110.10	
Clerks Salary	T.Johnson	477	£352.21	
Clerks Expenses	T.Johnson	478	£88.60	
Cleaning and Cleaning Products	S.Cowan	479	£81.69	
	A.Norbury			
CC New Lights	Electrical	480	£424.00	
Total September			£1,056.60	

Bank Reconciliation	
Opening Balance	£10,874.15
Total Receipts	£548.00
Total Payments	£1,198.62
Closing Balance	£10,223.53

Account Balances	
Community Account	£10,223.53
Savings Account	£4,814.45
Total	£15,037.98

61/09/19.PLANNING MATTERS

New Planning Applications.

- **19/01591/TCA** – Womack Cottage, Heath – T1 Oak Draw back branches over dwellings to allow 3m clearance; T2 Ash – fell for safety reasons; All trees on site to be crown lifted sympathetically as done previously to allow light into garden a 20% crown thin on several trees to lighten the crowns where very dense. **Application Approved.**

Planning Decisions

The following planning decisions were discussed.

- **19/01395/FUL Yorkshire Scare Grounds Scream Park Hell Lane Heath -** Retrospective application to demolish existing timber structure and replace with steel construction building for Airsoft sports use and Yorkshire Scare Grounds Halloween event use. Applicant: Mr Chris Walton. Case Officer: John Holmes 01924 30 6669 johnholmes@wakefield.gov.uk. Grid Ref: E: 436790 N: 419801. Comments Required

by: 2 August 2019. The Clerk has written an objection letter on 2nd August 2019.

Application Pending.

- **19/01187/AGR – Feathers Field** – Agricultural Building - To erect a large building on the field. It was resolved that the Clerk would write a letter of objection with a copy to District Councillor David Dagger on the following grounds. It is a very large building and will be seen from the road. A similar size building was rejected recently at the Scaregrounds site. It will set a precedent and is uncalled for Development and will alter the character of the area. It is green belt and will be breaking up openness of Green Belt area. There are no other buildings on that side of the A655. Also there are two addresses relating to this application, so need clarification of who will be developing it. The Clerk has written an objection letter on 1st July 2019. **Application Pending.**
- **17/03033/FUL - Boundary Lane** – Use of land for the siting of 5 caravans to be used for residential purposes, including associated access, areas of hard standing, parking and turning area, ancillary dayroom/utility buildings and associated work (retrospective). Approved by WMDC. The Clerk has written to WMDC requesting the reasons for approval by WMDC Members in the light of overwhelming local opposition. Response received by WMDC. The Clerk and Cllr Vasey have drafted an email and The Clerk has emailed this to Cllrs for any comments before sending to Neil Rodgers with copy to Yvette Cooper.
- **19/00499/CPE** – Land adjacent to Pineapple Inn, 320 Wakefield Road, Warmfield, WF1 5TR – Use of land as a builders yard, including three buildings. The Clerk has written to WMDC expressing concerns. **Application Approved.**

62/09/19.TO CONSIDER STAFFING MATTERS AND AGREE ACTION.

- To consider The Clerks working hours and ILCA Qualification. It was agreed that the Clerk should work out an average of hours worked each week and present this at the next meeting. All Cllrs are in favour of The Clerk to obtain her ILCA Qualification. The cost for this is £99 + VAT. The Clerk will register to do this Qualification.

63/09/19. TO CONSIDER MATTERS AS REQUESTED BY THE PARISH COUNCILLORS.

- Cllr Wilby G and Cllr Vasey attended the Community Liaison Meeting on Monday. At present there are 24 horses and 5 foals on Heath Common. The date of the next meeting is 10th December.
- It was noted that the Classic Car Rally was well attended with approx 200 cars and was a good day.
- It was discussed that there was lots of bracken and self seeding trees on Heath Common. The view needs clearing and the grass cutting. It was asked if a NIP could be applied for to WMDC. Also it was suggested that a good place to plant wild flowers would be where The Horse and Groom used to be and the bottom of Marshall Hill.
- It was mentioned that there had been some complaints from residents about the stewarding of the Bus Rally on Heath Common. They said that this was been stewarded aggressively and some people were stopped and not allowed to their properties and that they had closed some of the roads. The Clerk is to send an email to Dave Mee regarding this.

64/09/19.TO CONSIDER CORRESPONDENCE AND TAKE ACTION WHERE NECESSARY.

The following correspondence has been sent to Cllrs this month:

Celebrating 75 years of YLCA at our conference for councillors/clerks on 13 September

Your NCVO monthly bulletin | News and useful resources for charities

PCC Newsletter - August 2019 Edition

Are speeding vehicles a problem on your streets?

Chief executive's bulletin

31.07.19 Funding Alert

National Association of Local Councils – Elections 2019; request to complete surveys

Chief executive's bulletin

09.08.19 Funding Alert

Selby Conference/Workshop in local history and community archaeology

REMINDER: HS2 Phase 2b – Design Refinement Consultation

The Rural Bulletin - 13 August 2019

NALC Newsletter

Chief executive's bulletin

The Rural Bulletin - 20 August 2019

Keynote: Jason Ankers MBE, Motivational Health, Safety and Wellbeing Speaker

NALC Annual Conference 2019

Chief executive's bulletin

White Rose Update August edition

The Rural Bulletin - 28 August 2019

28.08.2019 Funding Alert

Chief executive's bulletin

Your Northern Gas Networks update

NALC Annual Conference 2019

Your NCVO monthly bulletin | News and useful resources for charities

The Rural Bulletin - 03 September 2019

PCC Newsletter - September 2019 Edition

NALC Chief executive's bulletin

Chief executive's bulletin

BT Phone box removal

Policy Consultation E-Briefing 09/19 - Independent Review Into Local Government Audit

Open Country Work Parties Available

Consultation on Proposed Reforms to Permitted Development Rights To Support The Deployment of 5G and Extend Mobile Coverage

ALC Legal Topic Note 22: 'Disciplinary and Grievance Arrangements@ - Updates and revised templates

NALC Newsletter

Chief executive's bulletin

Planning Application Number 17/03033/FUL

Annual Maintenance Contracts

NALC - Policy Consultation E-Briefing 09-19 Independent Review Into Local Government Audit

To consider the Consultation on Proposed Reforms to Permitted Development Rights to Support the Deployment of 5G and Extend Mobile Coverage.

65/09/19.ADDITIONAL MINOR MATTERS/ITEMS FOR THE NEXT AGENDA.

- War memorial commemorate seat. The Clerk is to get in touch with Filey Town Hall and see if she can get a price for one of these.
- Poppy Wreath – Cllr Smith to get one and give the invoice to The Clerk for payment.
- Bush near bus stop in Kirkthorpe is very overgrown. The Clerk is to write to Metro to see if the bush can be trimmed back and the sign cannot be seen and also there is no litter bin.
- It was noted that the fence opposite the plough is too high approx 5ft. The Clerk is to get in touch with planning at the Council.
- It was noted that the lights have been fixed on Goosehill Lane.

66/09/19. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council will held on **Wednesday 16th October 2019** at 7.00pm in the Community Centre, Kirkthorpe.

The meeting closed at 9.30pm.