

**WARMFIELD – CUM – HEATH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 19<sup>th</sup> October 2016**  
**AT**

**THE COMMUNITY CENTRE, KIRKTHORPE**

**122/1016. PRESENT**

Cllr Fisher (Chair), Cllr Vasey, Mills, Wilby J, Wilby G Gueli, Sanderson, Wood.

Parish Clerk-Julia Talbot

District Councillors- District Cllr Wassell, Blezard, Dagger

Public-2

Youth Club Representatives-Michelle Newton, Kerry Nichol

**123/1016. APOLOGIES**

Parish Cllr Smith.-Apologies accepted by the Parish Council.

**124/1016. DECLARATIONS OF INTEREST**

Declarations of interest were declared by Cllr Sanderson, Cllr Gueli (Finance) District Cllr Wassell.(Planning)

**125/1016.PUBLIC PARTICIPATION**

A resident attended the meeting to raise concerns about the new proposed route for Hs2.The Parish Council plans to hold a meeting hosted by Hs2 after the consultation period. Details will be advertised once confirmed.

**Matters Arising**

- Matters arising from the last Parish Council meeting were the shop at Kirkthorpe; there are interested parties that have approached Wakefield Council.
- Cllr Blezard confirmed the funding application to replace the fencing around the playground has been approved.
- City Fields development are having a consultation event at the church hall on 11<sup>th</sup> November 1-8pm.
- There has been a planning enforcement for the billboards outside the Horse and Groom as these have been erected WMDC/Common land.
- Concerns were raised regarding the planning application Clerk to contact WMDC for further information on other agencies involved.

**126/1016. MINUTES OF THE LAST MEETING.**

To consider the minutes of the last parish council meeting 21<sup>st</sup> September 2016

It was proposed by Cllr J Wilby, seconded by Cllr C Mills

**RESOLVED**- All agreed the minutes of the meeting were a true accurate record.

### **127/1016.TO REVIEW INFORMATION RELATING TO THE YOUTH CLUB.**

Matters of Concern were raised by the Parish Council with the two youth club representatives that attended the meeting.

These will include:-

Age range of attendees/ Possibility splitting sessions.

Monitoring of attendees

Supervision. Ratio to children to adults.

**Resolution-The Clerk to send a letter to the Well Project stating the concerns for the youth club to be considered and put an action plan in place to improve some aspects of the youth club at Kirkthorpe.**

### **128/1016. COMMUNITY CENTRE**

- **Finance-** A hirer of the centre has approached the Clerk to request their deposits taken when hiring the centre. Two cheques to be returned. However they also claimed that there was a cash deposit. The Clerk has investigated further and only the payment for hire was received and logged correctly. To ensure the parish Council have a log of this at the source, the Clerk presented the booking officer with a receipt book for takings received from hiring the community centre. Cllr Smith will also receive one to log payments received.
- **Maintenance-** The doorway of the centre is rotten and needs to be repaired, Cllr Mills reported to the meeting the extent of the work required as confirmed by an expert and an estimated quote, however this would depend on the extent of the ingress water damage.

**Resolution-All agreed to CLOSE the Community Centre until the work can be carried out for Health and Safety Reasons.**

**The Clerk to contact all hirers of the centre and check with the insurance to establish whether the damage would be covered on the Parish Council insurance policy.**

### **129/1016. KIRKTHORPE PLAYING FIELDS.**

To consider any action from the site inspections:- Weekly inspections carried out. No new matters raised.

Two signs stating NO DOGS on the playing fields have been ordered.

### **130/1016. CLERK'S PROGRESS REPORT**

**Photos for the Community Centre-**No progress has been made, to be put on hold until the repairs are carried out on the centre.

**WMDC Highways-** have responded to a request to repair the areas in front of the car park at Heath that were missed when a previous area was dealt with. Highways are hoping to complete the work by the end of October weather pending. The Chair raised concerns that this was dangerous and further contact with Highways was required. A further email has been sent by the Clerk to confirm commencement of work. No response from Highways regarding this matter and the trees crowning on Kirkthorpe Lane that was reported to Highways at the same time.

**Kite festival** –The Clerk presented information relating to the insurance policy covering of events. All PL was received prior to the event. The invoice for the licence to use the common is including in finance.

**Grounds Maintenance**-There is no further information from WMDC regarding details of the grounds maintenance contact. Contact from WMDC has been made to confirm details relating to the enquiry.

**To consider the Clerks printer**-The Clerk informed the meeting that the drum needed replacing on the printer.Cllr Sanderson to order and inform the clerk.

**Keys**-The Clerk present Cllr Fisher with keys for the Community Centre.

### **130/1016. FINANCE**

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of 1,349.51

To be made in October 2016 to be approved.

<b><u>Cheque no.</u></b>	<b><u>Payee</u></b>	<b><u>Amount(incVAT)</u></b>	<b><u>VAT</u></b>
101218	Julia Talbot /Clerks salary	£330.56	
101219	Julia Talbot/expenses clerk.	£63.25	
101220	PKF /External Audit	£120.00	£20.00
101221	RMS Consultancy. Broadband fees.	£395.76	
101222	Wakefield Council/Licences for kite festival	£41.00	
101223	Paylings invoice for payroll. Period ending Sept 16	£60.00	£10.00
101224	Cleaner cc	£83.00	
101225	J.Gueli	£215.94	£35.99
101226	WCHCFG (deposit returned for Macmillan coffee morning /Hire of the centre.	£40.00	
<b>Total Payments for October</b>		£1,349.51	

### Bank Reconciliation

#### **Balances brought forward from September 2016**

Community Account	£10,915.45
Business Reserve Account	£4,797.43
<u>Other Community Account</u>	£271.14

**Total** **£15,984.02**

**Receipts** + **£6,630.00**

**Unpresented cheques 19/10/16** - **£483.23**

**Total Payments in October 2016** = **£1,349.51**

## **131/1016. PLANNING MATTERS**

The following Applications were discussed:-

### **Pending applications**

- **15/00248/FUL**-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**
- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **14/02452/SUB01**  
Heath House Heath Wakefield WF1 5SN  
Discharge of conditions 2, 3, 4, 5, 6, 7 and 8 as described on the decision notice of approved application 14/02452/FUL- **Decision Pending**
- **16/00230/FUL**  
Erect a detached building to form a summer house and garden store  
West Pavilion Heath Wakefield WF1 5SL-**Decision Pending**
- **16/01684/FUL**-Went Farm, Warmfield Lane, Warmfield, Wakefield WF1-5TN  
-One detached dwelling including associated access and hard and soft landscaping.  
**Application going to planning committee 27/10/16 at 12.30pm**
- **16/01996/FUL**-Lynfold Farm, Black Road Heath Wakefield WF1 5TP-  
Change of use from stables to dog kennels-**Decision pending**

### **Planning Decisions**

- **16/02092/TCA**-Heath House, Heath Wf15SN-T1 sycamore to crown thin by 15% remove stems from telephone lines.  
T2-Horse Chestnut to crown thin by 15%  
T3-Horse Chestnut to crown thin by 15% and drawback by 3m for the property.**Application Approved**

### **New Applications**

**16/02512/LBC** -Resubmission of previously refused application  
16/00695/LBC with amendments to the height and scale of the extensions to the garage. -Cross Hills Farm, Goosehill Lane Warmfield, WF6 2JB.

**16/02506/LBC**-Blacksmith’s Cottage Heath WF1 5SN-Internal Works.

## **132/1016. COUNCILLORS REPORTS**

The next Common Liaison meeting will be on Tuesday 13<sup>th</sup> December at 2.00pm.

PACT meeting-Tuesday 25<sup>th</sup> October

The website is to be updated with all local matters relating to the Parish Council.

Road Safety Committee-The next meeting is 27<sup>th</sup> October.

## **133/1016. CORRESPONDENCE**

Correspondence received by post and email were presented at the meeting to consider.

**134/1016.INFORMATION RELATING TO HS2.**

Cllr J Wilby has been liaising with The Hs2,The Parish Council plans to hold a meeting hosted by Hs2 after the consultation period. Details will be advertised once confirmed.

**135/1016. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA**

- Horses on the common. Chair to confirm with countryside admin.
- New Notice board position.
- Footpath 4 fly tipping not been removed.
- Concerns about traffic through the Parish due to the relief road works.
- Action regarding the old School. Chair to investigate further.
- Permission for a bench has been granted on the Common.

**136/1016. DATE/TIME OF NEXT MEETING**

The next meeting of the Parish Council to be held on **Wednesday 16<sup>th</sup> November 2016 is the meeting of the Parish Council** at the Community Centre, Kirkthorpe at 7.00 pm.