

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Wednesday 16th March 2016

at
THE COMMUNITY CENTRE

31/0316. PRESENT

Cllr Fisher (Chair), Cllr Vasey, Mills, Sanderson, Smith, Wilby G, Wood, Gueli.
Wilby J.
Parish Clerk-Julia Talbot

District Councillors

Cllr Dagger, Cllr Wassell, Cllr Blezard
Police- 1

32/0316. APOLOGIES

None received

33/0316. DECLARATIONS OF INTEREST

Declaration of interest was declared by District Cllr Wassell, District Cllr Blezard and Parish Cllr Gueli on planning matters.

34/0316.PUBLIC CONSULTATION

The police attended the meeting to update the on crimes in the area over the last month, with 9 calls to the Police over the period. Further speed surveys to be carried out in the area over the coming months.

District Councillors raised the shop on Kirkthorpe lane, this is now back in the procession of WMDC and they will continue to update the parish Council on any further developments.

Concerns were raised regarding the work being carried out at the field on Willow Lane, associated with the Fish Ponds there. District Cllr Dagger to investigate further and notify the Parish Council.

35/03 16. MINUTES OF THE LAST MEETING.

To consider the minutes of the last meeting Wednesday 17th February
RESOLVED-Minutes of the meeting were a true accurate record.

36/0316. COMMUNITY CENTRE

Kirkthorpe coffee and chat has set another date for the 14th June 4-7pm, this is an opportunity to meet Parish Councillors, District Councillors, WDH and the Police.

- **Finance**-The clerk met with Ann Tosta to regarding bookings at the community centre, and paperwork for the new financial year. Also discussed were improving the inside appearance of the centre to make it more welcoming. Consideration to add photos or pictures was considered.
- **Maintenance**- Maintenance concerns regarding the drainpipe has been inspected and rectified
- **Youth club**- The youth Club have requested a wet floor sign, Cllr J Wilby to source for the next meeting.
- **Storage**-Storage cabinets have now been purchased, Cllr Gueli to present an invoice at the next Parish Council meeting.

37/0316. KIRKTHORPE PLAYING FIELDS.

Weekly inspections carried out with nothing to report. The clerk confirmed that the notice board for Kirkthorpe will be erected in late March. Ownership of the fence needs further investigation prior to repairs taking place. A rubbish bin has also been reported missing at Kirkthorpe playing fields. To be reported to WMDC

38/0316. CLERK'S PROGRESS REPORT

Missing Rubbish Bins-The clerk updated the meeting on the progress of the rubbish bins that went missing on the Heath last month, one has now been replaced and the other has been ordered by WMDC and will be installed shortly.

Notice Board-The new notice board will be erected around Easter time, key holder discussed, all agreed that Ann Tosta, The Clerk and Cllr Sanderson would have access to the notice board.

Post Office –The payment for hire has been invoiced and paid.

Community Infrastructure Levy-The Clerk updated the meeting on the meeting with WMDC, an e mail has been forwarded with the details of the Levy for all to view.

Information relating to electric supplier-The Clerk has arranged a switch of supplier with an improved tariff. All agreed to switch and change to direct debit payments. It was noted that the Centre does not have a night meter, the clerk will inquiry to the new supplier regarding this matter.

39/0316. FINANCE

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments of £1,078.83 to be made in March 2016 to be approved.

<u>Cheques Authorised for Payment</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>
<u>101169</u>	npower	£258.54	£11.60
<u>101170</u>	Yorkshire Water	£31.68	
<u>101171</u>	YLCA Subscription	£285.00	
<u>101172</u>	Julia Talbot/Clerk salary	£335.62	
<u>101173</u>	Julia Talbot/Expenses	£57.79	
<u>101174</u>	HMRC	0.20p	
<u>101175</u>	Cleaner/Community Centre	£110.00	
<u>Total for March</u>		£1,078.83	

Bank Reconciliation

Balances brought forward from February 2016

Community Account	£3,306.58
Business Reserve Account	£4796.83
_CC Community Account	£271.14

Total **£8,374.55**

Receipts + **£0.00**

Unpresented cheques - **£215.47**

Total Payments in March 16 **£ 1,078.83**

New Total Community account **£2,012.28**

Income to be paid in 17/3/16

£110.00 community Centre

£ 528.00 Post office fees

£ 280.00 Beer pumps sale

Total £918.00

40/0316. PLANNING MATTERS

The following Applications were discussed:-

- **15/00248/FUL**-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**
- **13/00390/FUL**-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- **14/02452/SUB01**
Heath House Heath Wakefield WF1 5SN
- Discharge of conditions 2, 3, 4, 5, 6, 7 and 8 as described on the decision notice of approved application 14/02452/FUL- **Decision Pending**
- **15/02879/SUB01**
Discharge of conditions 3 materials from the application-**15/02879/FUL**
Conditions discharged.
- **16/00230/FUL**
Erect a detached building to form a summer house and garden store
West Pavilion Heath Wakefield WF1 5SL-**Awaiting Decision**

Applications Decisions

- **15/00154/FUL**-Bellamy House, Heath – Proposed Construction of Vehicular Access with Parking Facilities within Garden (Re-submission of Application No 14/00951/FUL)**Approved**
- **15/00644/FUL**-Rose Cottage Bungalow, Heath-Proposed detached garage-**Approved**
- **15/00360/FUL**-Highcroft Heath WF1 5SL-Demolition of the existing dwelling and erection of a replacement dwelling and associated work-**Approved.**

New Applications

- **16/00451/TCA-** The Grange Heath Wakefield WF1 5SL- T1-T2 Sycamore to fell T3 Oak to fell.
- **16/00413/FUL-** 43 Warmfield Lane Warmfield Wakefield WF1 5TL- Demolition of existing single storey outbuilding to eastern elevation, erection of replacement single storey extension, and creation of balcony at first floor level (part retrospective)
- **16/00313/TCA-** Land Adjacent To Woodside Heath Wakefield WF1 5SL- T1 Larch to remove
T2-T4 Leylandii to remove. T1-T4 Lawson cypress to remove
- **16/00544/FUL-** Heath View Heath Wakefield WF1 5SN- Replacement rear single storey conservatory and alterations
- **16/00547/FUL-Kirkhamgate Stud Warmfield Lane Warmfield Wakefield-** Erection of a single dwelling. **All agreed to objection to the application due it being on green belt land. The clerk to send correspondence to planning.**

The planning application 15/00367/FUL has been referred to the planning inspectorate. The Clerk to check details of the application on the planning portal and update at the next meeting.

41/0316. COUNCILLORS REPORTS

Commons Liaison Committee –The next meeting is Tuesday 22nd March 2016 10.00am at Kirkthorpe Community Centre.

Road safety committee meeting is on 7th April at Wakefield one.

Annual fair meeting. An onsite meeting took place with Parish councillors attending updated the meeting.

Welbeck Liaison Committee- A parish Councillor attended and updated the meeting. Reporting that visits to the new recycling plant in South Kirby were available to Parish Councillors.

42/0316. CORRESPONDENCE

Councillors were presented with correspondence to consider

- YLCA admin- Petition to give councils the right to appeal to planning permission- **Members to consider**
- WMDC/Andrew Taylor- Community Infrastructure Levy (CIL) - Briefing Session (15 March 2016)-**Clerk to attend and update the meeting.**
- Police and Crime Commissioner for West Yorkshire- March newsletter
- Royal Mint- Example of sample medal for Queens 90th Birthday. Consideration was made to whether the church would like have some medals for the children in the Parish. Cllr J Wilby to approach church regarding this matter.

43/0316 STANDING ORDERS AND FINANCIAL REGULATIONS

The clerk informed the Members that these regulations required updating, as advised in the last internal audit. All agreed that the paper to be sent out prior to the next Parish Council meeting for the councillors to check detail hi-lighted in red and adopt at the next meeting.

44/0316 POPPY DISPLAY

The display as proposed by the WcH fund raising committee was discussed; the chair informed the meeting that it had been put on hold until next year.

45/0316. ADDITIONAL MATTERS/ITEMS FOR THE NEXT AGENDA

- Certificate in Local Council Administration for the Clerk was discussed, concerns were raised regarding the funding of this should the Clerk decide to leave her position.
- Confirm a date for a First Aid Course at the next agenda
- Track marks at Heath Hall green due to hedge cutting being carried out. Country side admin to contact Heath Hall regarding this matter as it is Common Land.
- Purchasing new tables and chairs for the centre was considered, quotes required for Parish Council to make a resolution on spend.

46/0316. DATE/TIME OF NEXT MEETING

The next meeting of the Parish Council to be held on **Wednesday 20th April 2016**, at the Community Centre, Kirkthorpe at 7.00 pm.