

WARMSFIELD – CUM – HEATH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON
Wednesday 16th September 2015
THE COMMUNITY CENTRE, KIRKTHORPE-7.00pm

1. PRESENT

Cllr J Wilby (Chair) Vasey, Smith, G.Wilby, Gueli, Sanderson, Wood

Parish Clerk-Julia Talbot

District Councillors-Cllr Dagger, Wassell

Police-PC Lee Carlson

Members of the public Present

Two members of the public

2. APOLOGIES

Cllr Fisher -Reasons for apologies accepted by the Parish Council.

3. DECLARATIONS OF INTEREST.

District Cllr Dagger (Planning) Cllr Wood (CCTV quote) Cllr Sanderson (invoice produced in finance)

4. PUBLIC CONSULTATION

Public Consultation –A resident attended the meeting to raise concerns regarding youths hanging around in the local area, the police attended the meeting to offer advice and support as did the District Councillors. It was noted that the Police had visited many residents in the area raising concerns.

Parking on Kirkthorpe Lane, causing blind spots was raised in the public consultation.

District Councillors attended the meeting to present information on:-

Wakefield Eastern Relief road (WERR)-The project is moving forward, a committee has been formed to deal with any ongoing issues. Parish Councillors will attend regular meetings. The next meeting will be on site.

Solar farm-The application for the solar farm in the Parish has now been withdraw.

5. MINUTES OF THE LAST MEETING

To consider the minutes of the last meeting Wednesday 22nd July 2015

It was proposed by Cllr G Wilby seconded by Cllr Sanderson.

RESOLVED-Minutes of the meeting were a true accurate record.

6. COMMUNITY CENTRE

a-Finance

Payments have been made to the Clerk for use of the centre over the summer.

b-Maintenance

- Consideration was made on quotes for CCTV and the costing noted, it was agreed the cost of installing CCTV would be expensive with the use of anti vandal paint discussed to deter access to the roof.
- PAT testing to be carried out on all portable electrical equipment in the Community Centre.
- Progress on the curtains for the centre are ongoing.
- It was noted that the light in the ladies toilets needs replacing.
- Discussed was the change of procedure for the water heater, to turn off when not in use has been implemented and is working well.

7. KIRKTHORPE PLAYING FIELDS

Weekly inspections carried out- nothing to report. Concerns were raised regarding dogs and horses using the playing fields and paths, improvement in signage and contact to be made to the WMDC dog warden. The notice board at the playing fields is missing a leg, The Parish Council made considerations to replace this as soon as possible.

8. CLERK'S REPORT

- The Clerk confirmed that contact had been made to other Parish Councils in the area regarding the affect of the Hs2 development in the area. An invite to meetings in other Parishes in the area to gain information, with a view to support each other.
- The Clerk confirmed that the Register of Interests of Parish Councillors were on WMDC website, a link from the Parish Council's website has now been set up to view. The clerk also has hard copies of these on file to view.
- Grounds maintenance-A request for the rebate has been made, nothing has been received, the clerk to contact to obtain an update. An invoice is to be sent to St Peter the Apostle church for the grass cutting in the cemetery. The cemetery has been cut 8 times already this contracted year and is being monitored
- Planning enforcement/Heath House-The Clerk has contacted planning for a progress report regarding this matter.Cllr Gueli had further information regarding the matter he updated The Parish Council of the developments.

9. FINANCE

The Clerk provided a statement of the current financial position of the Parish Council, outlining payments to be made in September to be approved.

<u>Cheques Authorised for Payment September 2015</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>
<u>101123</u>	Fire guard products	37.68	6.28

	and services		
<u>101124</u>	npower	119.09	5.67
<u>101125</u>	Paylings	72.00	12.00
<u>101126</u>	Little John(External audit)	120.00	20.00
<u>101127</u>	Staples	17.93	2.99
<u>101128</u>	Yorkshire Water	18.69	
<u>101129</u>	J Talbot/Salary	335.82	
<u>101130</u>	J Talbot /Expenses	69.67	
<u>101131</u>	Cleaning at the community centre	80.00	
<u>101132</u>	RMS Consultancy	45.00	
<u>Total September</u>		915.88	46.94

Bank Reconciliation

Balances brought forward from July 2015

Community Account £4,266.23

Business Reserve Account £4,795.63

Total £9,061.86

Unpresented cheques 22/7/15 - £430.82

Total Payments in July/August - £896.38

Receipts + £270.00

Community Account £3,209.03

Business Reserve Account £4,795.63

Total £8,004.66

The Clerk presents an action plan to target the areas that the Internal Auditor identified, working towards completion over the financial year for the next internal audit.

The paperwork relating to changing access to internet banking, to be presented at the next Parish Council Meeting.

10. PLANNING MATTERS

The following Applications were discussed:-

Cllr Gueli requested to receive more information for the validated applications in the future.

Pending applications

- 12/00977/FUL-Pineapple Farm, Marshall Hill, Warmfield – Variation of Condition 1 (Temporary Permission) & Condition 2 (Restoration of Land) –

Construction of 2 No Amenity Buildings – 5 year extension granted at planning committee on 30/07/15. It was noted in section 6 of the report that The Parish Council had objected on the grounds of it being inappropriate development in the green belt.

- 15/00248/FUL-Boundary Lane (Land Off), Warmfield – Application to vary Conditions 1, 2 & 3 – **Decision Pending.**
- 13/00390/FUL-Ivy Cottage, Boatyard, Heath – Temporary CoU of Land to 4 No Traveller’s Pitches – Construction of Dayroom/Utility Block Etc. – **Decision Pending.**
- 12/00301/SUB01-‘Kings Arms’ PH, Heath – Discharge of Condition 2 (Electric Lantern Conversion) from Application No 12/00301/LBA. – **Decision Pending.**
- 15/00154/FUL-Bellamy House, Heath – Proposed Construction of Vehicular Access with Parking Facilities within Garden (Re-submission of Application No 14/00951/FUL)-**Decision Pending.**
- 15/00644/FUL-Rose Cottage Bungalow, Heath-Proposed detached garage-**Decision Pending**
- 15/00360/FUL-Highcroft Heath WF1 5SL-Demolition of the existing dwelling and erection of a replacement dwelling and associated work-**Decision pending.**

Approved applications

- 14/01354/SUB01
Adjacent To The Weir At Kirkthorpe Wakefield WF1 5SY
Discharge of conditions 2, 3, 4, 5, 8, 11, 12 and 13 as described on the decision notice of approved application 14/01354/FUL.**Decided- conditions discharged.**

Validated Applications

- 15/01681/FUL
Pear Tree Cottage 17A Elsicker Lane Warmfield Wakefield WF1 5TW
Construction of new barn for agricultural storage (retrospective)
- 14/02452/SUB01
Heath House Heath Wakefield WF1 5SN
Discharge of conditions 2, 3, 4, 5, 6, 7 and 8 as described on the decision notice of approved application 14/02452/FUL
- 15/01796/FUL
Lynfold Farm Warmfield Wakefield WF1 5TP
Application for stables and the equestrian use of land and buildings (part retrospective)
- 15/01723/FUL
The Brew House Heath Wakefield West Yorkshire WF1 5SL
Conversion of garage to dwelling and formation of 2 parking spaces for the host dwelling

11. COUNCILLORS REPORTS

Commons Liaison Committee –The meeting was Tuesday 8th September at 2.00pm
The Councillors in attendance updated the meeting, raising issues regarding access to the Common and the cleaning of the pond.

Consideration was made regarding The Parish Council purchasing the licence for the Hay cutting at Warmfield, further research required to make a resolution on the matter.

Road Safety Committee

Cllr G Wilby attended and updated the Parish Council on the meeting. A member of the committee requested in the public consultation that more councillors attended the meeting as attendance was low, it was noted that the meetings were usually during the day and difficult to attend. Councillors put forward a proposal to merge with other road safety committees in the area to form a larger group.

Website

The website has now been updated with the External Audit paper.

12. CORRESPONDENCE – Councillors were presented with correspondence received to consider.

- YLCA- Grants and funding special bulletin
- WMDC/- Christmas lights provision
- WMDC/Highways-WERR liaison meeting.
- WMDC - Visit to recycling facility at South Kirkby
- John Stead WCH CFG- Minor unrest in Kirkthorpe involving young people

The Parish Council made consideration from the suggestion from John Stead from the WCH Community Funding Group, relating to the groups concerns regarding young people in the area of Kirkthorpe. The proposal put forward to consider running a youth club in the Community Centre was discussed. The issue was discussed in the Public Consultation, support to the local residents from the Police and the District Councillors were well received, taking action towards dealing with the issues raised.

Additional Matters/Items for the Next Agenda

- Notice boards for the Parish were discussed, size and position of the notice boards. A discussion was made regarding costing and obtaining quotes for best value.
- Councillors noted that the footpath on Boundary lane was over grown and difficult to pass. The Clerk to contact to report to WMDC.
- The planted Christmas trees at Warmfield have been replaced as the previous one had died.
- Cllr vasey requested to replace the trees at Kirkthorpe lane/Marshall Hill as the current ones are in a poor state.
- Access to the notice board at Kings Arms ongoing, Cllr Mills added the information this month.

Date/Time of Next Meeting – The next meeting of the Parish Council to be held on **Wednesday 21st October 2015**, at the Community Centre, Kirkthorpe at 7.00 pm.